



Nurses Middle College Charter High School – Capital Region  
Board of Trustees  
Meeting Minutes  
September 23, 2024, 5:00 PM  
199 Washington Ave, Rensselaer, NY 12144

Board members in attendance: Susan Birkhead, DNS, MPH, RN, CNE, Maxine Smalling, MS, BS(N), RN, Deborah Elliott, MBA, BSN, Mary Therriault, MS, RN, Mark Little, PhD, Natasha Powell, Ed. D, APRN, FNP-BC, CNE

Staff in attendance: Pamela McCue, NursesMC, Chelsea De Paula, NursesMC (via Zoom), Mike Abney, NursesMC, (via Zoom), Jenny Santana, NursesMC, Julia Franklin, NursesMC-CR, Melissa Keen, NursesMC-CR, Anah Lopez, NursesMC-CR, Betty Graham, NursesMC-CR

Guest in attendance: Alex Weis and Anthony Delgreco, Matter Real Estate (via Zoom)

- I Call to Order  
Dr. Susan Birkhead called the meeting to order at 5:05 pm.  
Quorum established.
- II Discussion/vote to approve meeting minutes of August 26, 2024  
On motion by Dr. Mark Little, seconded by Ms. Mary Therriault, the board unanimously voted to approve the meeting minutes of August 26, 2024.
- III Open Public Comment  
No public comment.
- IV Vote to approve Latasha Powell as Trustee for Nurses MC-CR Board of Trustees  
On motion by Dr. Susan Birkhead, seconded by Ms. Mary Therriault, the board unanimously voted to approve Latasha Powell as Trustee for Nurses MC-CR Trustee.
- V Facility Report  
Mr. Anthony Delgreco and Alex Wess of Matter Real Estate organization provided the Board with updates regarding the RFP's that were publicly posted. Their report consisted of two recommendations for the facility renovations, a vendor to manage the construction and a vendor to provide technology support.
- VI Vote to move into Executive Session to discuss the proposed acquisition, sale or lease of property  
On motion by Dr. Mark Little, seconded by Dr. Susan Birkhead, the board unanimously voted to go into executive session to discuss the proposed acquisition, sale or lease of property.

VII Financial Report

The Financial report was given by Mr. Michael Abney

VIII Grants Update

Ms Chelsea DePaula discussed 8 grants opportunities, if eligible could be awarded to the school. She is reviewing each application and has stated an update will be provided at a later time.

IX Student Recruitment Report

a. Students

Ms. Chelsea DePaula shared a student enrollment update; a projected enrollment at 93; with currently enrolled students at 88. 49 enrolled 9th graders and 39 enrolled 10th graders. She states recruitment initiatives have been scheduled from August through September that included 3 community events, canvassing door hangers, distributing flyers to business/ bus stops and increasing the presence on social media.

X Academic Report

a. Attendance

Ms Julia Franklin reported the average attendance rate was at 76%. She was happy to report that 10th graders was at 90% for no missed days and the 9th graders average is also improving

b. August Regents update

Ms Julia Franklin shared the results of the Algebra exam included the six students who attended the in-person prep throughout the summer; 4 out of 6 achieved a passing score of 65 or higher, with 2 students missing by a few points.

c. STAR Testing BOY data

Ms Franklin reported the Renaissance STAR assessment is three times a year. BOY testing was from September 9-13th. The results determined 34% of the students are reading at grade level. Following the BOY assessment, MOY testing is scheduled for February 3-7. She is working with the principal and teachers to determine the school growth goal for the year.

d. Staffing update

Ms Franklin was happy to report 16 staff positions have been successfully fulfilled, she also added the announcement of Ms Joyner officially receiving her Teacher's certification.

Student Culture

Ms Franklin shared that she is working with the Principal and teachers to promote and encourage a positive school environment for both students and staff.

XI Adjournment

On motion by Ms. Deborah Elliott , seconded by Ms. Maxine Smalling, the board unanimously voted to adjourn at 7:26 pm.