



Nurses Middle College Charter High School – Capital Region
Board of Trustees
Meeting Minutes
August 26, 2024, 5:00 PM
199 Washington Ave
Rensselaer, NY 12144

Board members in attendance: Susan Birkhead, DNS, MPH, RN, CNE, RN, Deborah Elliott, MBA, BSN, Mary Therriault, MS, RN, Mark Little, PhD (via Zoom)

Board members not in attendance: Maxine Smalling, MS, BS(N)

Staff in attendance: Julia Franklin, ED NursesMC-CR, George Borum, Principal NursesMC-CR, Betty Graham NursesMC-CR, Pamela McCue, CEO NursesMC, (via Zoom), Mike Abney, CFO NursesMC, (via Zoom), Kristine Barnes, NursesMC (via Zoom), Chelsea De Paula, NursesMC (via Zoom)

I Call to Order

Dr. Susan Birkhead called the meeting to order at 4:59pm.
Quorum established.

II Discussion/vote to approve meeting minutes of July 22, 2024

On motion by Ms. Mary Therriault, seconded by Ms. Deborah Elliott, the board unanimously voted to approve the meeting minutes of July 22, 2024.

III Open Public Comment

No public comment.

IV Discussion/vote to update 2024-2025 Academic Calendar

On motion by Ms. Mary Therriault, seconded by Dr. Mark Little, the board unanimously voted to approve the updated 2024-2025 Academic Calendar.

V Financial Report

Mr. Mike Abney presented the July financial report. He shared with the Board that July was the start of the fiscal year, therefore it was too early to present a Profit and Loss statement with much detail, as it just contained one month during the summer. The school had received about 76% of the July cycle payments from Districts, and the Business Operations Manager was working on reconciling the remaining invoices and contacting Districts.

VI Academic Report

a. Welcome George Borum, Principal

Ms. Julia Franklin introduced Mr. George Borum to the board.

b. Regents update

Ms. Julia Franklin shared with the board that she anticipated receiving the Regents exam results in time to share during the September board meeting. All students will

take baseline STAR testing upon their return to school and Ms. Franklin will share the results at a future board meeting.

c. August PD Updates

Ms. Julia Franklin informed the board that all staff reported to school for PD on August 19, 2024. She reported that the survey results from the PD were very positive. The faculty and staff visited the Rhode Island campus during orientation and were able to learn the history and mission and vision of the NursesMC model.

VII Recruitment

a. Students

Ms. Chelsea DePaula shared with the board there were 114 new applications. The school had received 24 new applications since the July board meeting. The nursing Summer Camp was successful with 47 attendees. She informed the board of the back-to-school event taking place on August 27, 2024. Additional community events including a door-to-door campaign were scheduled for September.

b. Staff

All positions have been filled except for the ELL vacancy.

VIII Discussion on possible board candidates

Dr. Susan Birkhead discussed 2 candidates for possible board positions. Their resumes will be sent to SUNY for approval. If approved, a vote will take place during the September board meeting.

IX Vote to move into Executive Session to discuss the proposed acquisition, sale or lease of property

On motion by Ms. Mary Therriault, seconded by Ms. Deborah Elliott, the board unanimously voted to go into executive session to discuss the proposed acquisition, sale or lease of property.

X Adjournment

On motion by Ms. Deborah Elliott, seconded by Ms. Mary Therriault, the board unanimously voted to adjourn at 6:17 pm.