



Nurses Middle College Charter High School – Capital Region  
Board of Trustees  
Meeting Minutes  
May 15, 2023, 11:00am  
Arbor Hill/West Hill Branch  
148 Henry Johnston Blvd,  
Albany, NY 12210

Board members in attendance: Susan Birkhead, DNS, MPH, RN, CNE, Brenda Robinson, DNP, MSN, RN, Maxine Smalling, MS, BS(N), RN, Deborah Elliott, MBA, BSN, Joseph Porter, J.D.

Board members on Zoom: Mark Little, PhD, Mary Therriault, MS, RN, Angela Antonikowski, PhD

Staff in attendance: Pamela McCue, CEO (via Zoom), NursesMC, Jan Zadoorian, NursesMC-CR  
Mike Abney, CFO NursesMC (via Zoom), Kristine Barnes, NursesMC (via Zoom)

I Call to Order

Dr. Susan Birkhead called the meeting at 11:39. Quorum established.

II Open Public Comment

No public comment.

III Executive Session

IV On motion by Mr. Joseph Porter, seconded by Ms. Maxine Smalling, the board unanimously voted to move into executive session to discuss a one-year lease for a temporary school location for the fall opening of AY 2024.

V Discussion/vote to approve a one-year lease for a temporary school location for the fall opening of AY 2024 at 199 Washington Ave, Rensselaer, NY 12144

The board voted to approve a one-year lease for a temporary school location for the fall opening of AY 2024 with the following revisions/addition: 1.) in section 21.5 remove Connecticut and add New York 2.) contingency language needs to be added so NursesMC-CR can terminate the lease in the event they cannot obtain any/all governmental approvals required to operate a public charter school at 199 Washington St. Rensselaer, NY location.

VI Adjournment

On motion by Mr. Joseph Porter, seconded by Dr. Mark Little, the board unanimously voted to adjourn at 12:19 pm.